

Chinese Medicine Council of Hong Kong

**Handbook on System of Continuing
Education in Chinese Medicine for
Registered Chinese Medicine Practitioners**

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Introduction

The system of continuing education in Chinese medicine (CME) for registered Chinese medicine practitioners (CMPs) is an integral component of the registration system of CMPs. Under Sections 76 and 82 of the Chinese Medicine Ordinance, registered CMPs must fulfill the requirements of continuing education in Chinese medicine as prescribed by the Chinese Medicine Practitioners Board (Practitioners Board) of the Chinese Medicine Council of Hong Kong (CMC) before they can renew their practising certificates.

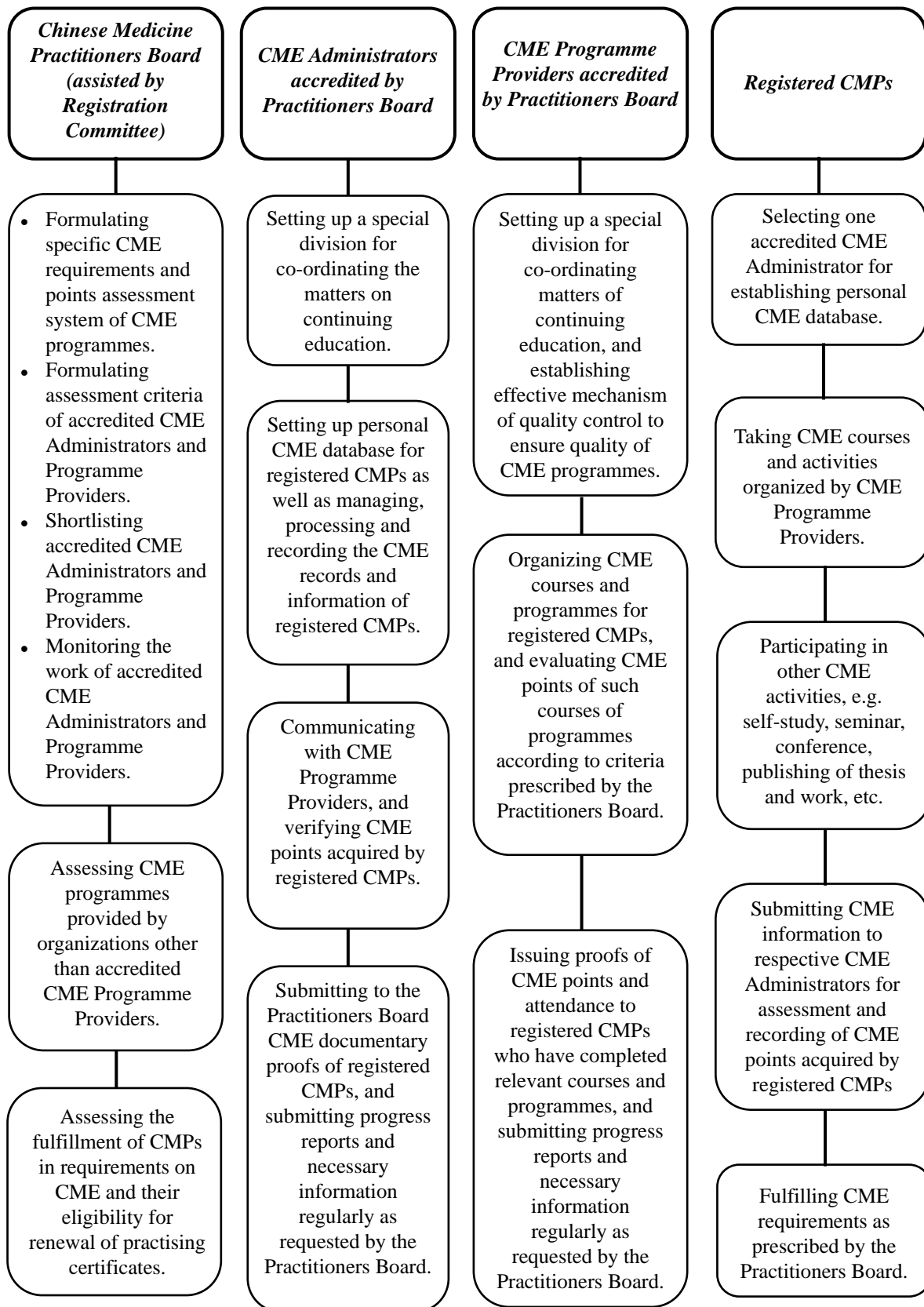
The CME system is established with the main purpose of putting in place a unified and structured system under which registered CMPs are required to, through continuing education, keep on upgrading their professional knowledge and skills, enhancing their understanding of the latest development of their profession and areas of practice, ensuring their professional standard will be advanced with times, and maintaining their professional qualification as registered CMPs.

Subsequent to comprehensive study and extensive consultation with the profession of Chinese medicine, the Practitioners Board has formulated the system and requirements of CME for registered CMPs based on the statutory requirements and the spirit and principle of continuing education. The overall structure of the CME system comprises of the Practitioners Board, the CME Administrators, the CME Programme Providers, and the registered CMPs. The CME Administrators and CME Programme Providers are performed by appropriate local CMPs associations and Chinese medicine training institutions respectively.

This Handbook on CME system serves to introduce to the registered CMPs the structure, requirements and assessment system of the CME system; provide the lists of accredited CME Administrators and CME Programme Providers; and offer guidance on relevant matters including participation in CME programmes by registered CMPs and their obligation to pursue continuing education. The Practitioners Board will make appropriate amendments to the content of this Handbook from time to time, as the circumstances require.

The Practitioners Board
of the Chinese Medicine Council of Hong Kong

Chapter 1 Overall Structure of the System of Continuing Education in Chinese Medicine



Chapter 2 CME Requirements and Points Assessment System of CME Programmes

Scope of CME

2.1 The scope of CME for registered CMPs should tie in with practising knowledge and skills in the profession of Chinese medicine so as to ensure that registered CMPs are equipped with up-to-date professional knowledge. Apart from those covered by the Chinese Medicine Practitioners Licensing Examination, the scope of CME also includes relevant areas such as integration of Chinese-Western medicine, modernization of Chinese medicine, the Chinese Medicine Ordinance, and the Code of Practice for Registered Chinese Medicine Practitioners. Please refer to Appendix I for relevant CME subjects within the scope. Only CME programmes falling within the scope of CME defined by the Practitioners Board will be accredited for acquisition of CME points.

CME Cycle and Points Requirements

2.2 The practising certificates of registered CMPs shall normally be renewed every three years. Registered CMPs should fulfill the CME requirements prescribed by the Practitioners Board before they can renew their practising certificates. Therefore, under normal circumstances, the CME cycle for each registered CMP will be a three-year cycle, commencing on the effective date of his/her practicing certificate and end on the expiry date of such certificate. Registered CMPs should participate in CME activities and acquire not less than 60 CME points within each (three-year) cycle. The CME points accumulated exceeding the prescribed points to be acquired within one CME cycle cannot be carried forward to the next cycle. CME points will not be awarded to registered CMPs for CME programmes participated before the date of formal implementation of the CME system, i.e. 28 February 2005. For registered CMPs who have been issued practising certificates before the formal implementation of the CME system or whose practising certificates are valid for a period of less than three years, their CME cycles and the required CME points will be adjusted accordingly.

Example 1 For a registered CMP whose practising certificate is valid until 28 November 2005, his/her CME cycle and required CME points are determined as follows:

- ◇ CME cycle:
9 months (from 28 February 2005 to 28 November 2005)
- ◇ Required CME points:
[274 days (9 months) ÷ 1095 days (3 years)] × 60 points
= 15 points (rounded off)
- ◇ Conclusion:
Such registered CMP should attain 15 CME points from 28 February 2005 to 28 November 2005 inclusive.

Example 2 *For a registered CMP whose practising certificate is valid until 23 November 2005, his/her CME cycle and required CME points are determined as follows:*

- ◇ CME cycle:
2 years 8 months and 23 days (from 28 February 2005 to 23 November 2007)
- ◇ Required CME points: *[999 days ÷ 1095 days] × 60 points*
= 54 points (rounded off)
- ◇ Conclusion:
Such registered CMP should attain 54 CME points from 28 February 2005 to 23 November 2007 inclusive.

2.3 The Practitioners Board will notify each registered CMP in writing of the commencement and end dates of his/her CME cycle and the required CME points.

Arrangement for Failure to Acquire the Required CME Points

2.4 Any registered CMP who fails to acquire the required CME points within the specified CME cycle should submit a written report, together with the relevant proofs, to the Practitioners Board before the end of the CME cycle to explain the reasons for the failure. The Practitioners Board may issue a warning to such registered CMP who should then, within the new CME cycle, acquire the CME points required for that new CME cycle as well as making up the unearned points for the previous cycle. If the total CME points required for the two cycles still cannot be acquired at the end of the new CME cycle, his/her practising certificate will not be renewed until all unearned CME points have been made up.

Accredited CME Activities and Assessment Criteria

2.5 Starting from 7 June 2007, participation in CME courses provided by accredited CME Programme Providers would be awarded specified CME points based on the actual hours of attendance. Participants are not required to meet the requirement of attaining 80% attendance rate.

- (a) For courses where certificates will be issued only after passing the examination, 2 CME points per actual hour of attendance (excluding examination time) will be awarded if a pass is obtained in the examination.
- (b) For courses without examination or with examination but the registered CMP fails in such examination, 1 CME point per actual hour of attendance will be awarded.

The above courses include undergraduate or postgraduate courses in Chinese medicine, clinical courses as well as other courses which fall within the scope of CME such as correspondence or web-based courses. For correspondence or web-based courses, the attendance hours are calculated on the basis of the prescribed learning time of individual course.

As to the duration of attendance required for recognition of having attended a class, CME Programme Provider should set the rule having regard to the individual circumstances of each programme. In general, the duration of attendance should not be less than 80% of the hours of that class.

2.6 Teaching accredited CME courses will be awarded 2 CME points per hour of teaching. The upper limit of accumulated CME points through teaching of accredited CME courses is 30 points per (three-year) cycle.

2.7 Participation in academic meetings, seminars, academic conferences, workshops and forums etc. in Chinese medicine organized by accredited CME programme providers, and is granted with certificates of attendance would be awarded specified CME points per hour.

- (a) Those who are granted with certificates of attendance for attending academic meetings, seminars, academic conferences, workshops and forums etc. in Chinese medicine will be awarded 1 point per hour. The upper limit of accumulated points for attending each activity is 10 points.

- (b) Acting as speaker at CME activities such as academic meetings, seminars, academic conferences, workshops and forums etc. in Chinese medicine will be awarded 5 extra CME points in addition to the points for attendance. Participation as facilitator or master of ceremonies will only be awarded CME points for attendance.
- (c) For articles or reports in Chinese medicine not presented personally, but in the forms of poster, abstract, video tape and multi-media briefing etc., or a joint piece of works presented orally by representative(s), at academic meetings, conferences and seminars etc. in Chinese medicine, 3 CME points will be awarded for each article, report or works.

The “speaker” and “articles” presented at CME programme such as seminars and conferences etc. only refer to that arranged by the host organizations. Participants who present opinions or articles on own initiatives should not be regarded as a “speaker” or “having presented articles”. They can only be awarded CME points for attendance, but not extra CME points.

2.8 Registered CMPs who have, by means of self-study, read and studied literatures, textbooks, journals, theses, research reports or other works in Chinese medicine or studied Chinese medicine through video tapes, CD-ROMs or other teaching materials, should submit a report of not less than 400 words upon completion of their self-study to present the content studied and the knowledge gained. Subsequent to the submission to the respective CME Administrator of the report (such report should clearly state the title and number of words to facilitate checking by the CME Administrator), each report submitted will be awarded 3 CME points provided that such report satisfies the requirements stipulated by the Practitioners Board. Furthermore, to encourage CMPs to read the Newsletter of the Practitioners Board (Newsletter), the Practitioners Board has decided to introduce the CME Quiz for registered CMPs starting from 2011. Ten questions, based on the content of the three issues of the Newsletter in a year, will be published in the December issue every year. Registered CMPs may send the completed answer sheets attached to the Newsletter to their CME Administrators within the specified time of one month for the assessment and record of the CME points that they can be awarded. Two CME points would be awarded for successful attempt of six or more questions. The ceiling of CME points through CME Quiz within each three-year cycle is 10% of the 60 CME points required in the same cycle,

i.e. six points per cycle. The accumulated CME points through CME Quiz and other self-study activities should not exceed the upper limit of 30 points per (three-year) cycle.

2.9 Subsequent to the submission to the respective CME Administrator of feature work in Chinese Medicine, such as research report, thesis and feature article, published in local, Mainland or overseas academic books, professional medical journals or publications of Chinese medicine associations with target readers being Chinese medicine practitioners (if the feature work is published in academic books or professional medical journals, a copy of the relevant books, journals or publication should be submitted as well for verification or documentation by the CME Administrator), the author(s) will be awarded a total of 10 CME points provided that such work satisfies the requirements stipulated by the Practitioners Board. If there are more than one author, all authors should negotiate the allocation of the 10 CME points among themselves. The CME Administrator will acknowledge the CME points allocated to each author according to the negotiation result. However, CME points should not be awarded to authors of work and articles published on non-professional medical books, or magazines, newspapers, and publications (e.g. publications on health, life, beauty, etc.), the target readers of which is the general public. The accumulated CME points through publishing of work should not exceed the upper limit of 30 points per (three-year) cycle.

2.10 For participation in the setting of questions, marking of examination papers and assessment of candidates' performance in oral and practical examinations in Chinese medicine organized by the Practitioners Board, each professional examination will be awarded 5 points. The accumulated CME points through acting as examiners should not exceed the upper limit of 20 points per (three-year) cycle.

2.11 Courses or activities organized by organizations other than accredited CME Programmer Providers should firstly be assessed by the Registration Committee of the Practitioners Board. If such courses or programmes are accredited by the Registration Committee, the associated CME points will be determined according to the criteria set out in Paragraphs 2.5 and 2.7 above therein. The accumulated CME points through attending courses or activities conducted by such organizations should not exceed the upper limit of 30 points per (three-year) cycle.

2.12 Registered CMPs, who have studied the CME courses (including

full-time, part-time, correspondence, online, and clinical courses) or academic meetings, seminars, academic conferences, workshops and forums etc. in Chinese medicine held by the Practitioners Board recognized Mainland institutions, can directly apply to their CME Administrators for evaluation of CME points that may be acquired. Please refer to the declaration and application form at Appendix V for the List of Accredited Mainland institutions.

2.13 No CME points will be awarded for engagement in research activities, mere development of new services, invention of new technology or teaching of non-accredited CME courses.

2.14 Continuing education programmes not for the Chinese Medicine profession or programmes that are irrelevant to the scope of Chinese Medicine practice should not be regarded programmes for acquisition of CME points. Examples include classes, training programs, seminars on health and medicine and fitness classes (e.g. Tai Chi, Baduanjin, Hei Kung classes) for the general public or persons without Chinese Medicine background; or practical training on computer application.

2.15 The Practitioners Board may revise the CME requirements as well as the categories and assessment criteria of accredited CME programmes, in response to changes and needs in time, social environment and professional requirements, etc.

Chapter 3 Guidelines on Personal Continuing Education for Registered CMPs

Establishment of Personal CME Record

3.1 Registered CMPs should select on their own a CME Administrator accredited by the Practitioners Board for establishing their personal CME record, but each registered CMPs must only established one such record with one Administrator at any time. The CME Administrators selected will be responsible for processing, verifying, recording and maintaining the information and documents of CME programmes participated, reported and submitted by the respective registered CMPs, calculating the CME points acquired by the CMPs, and issuing certificates to those who have fulfilled the CME requirements. Registered CMPs should submit such certificates when making application for renewal of their practicing certificates. The CME Administrators should be responsible for matters related to and arising from their own management and operation.

3.2 When a registered CMP switches to another CME Administrator, the original CME Administrator should return the CME information and documents to such registered CMP for his/her passing to the new CME Administrator.

3.3 If a registered CMP has established CME records with two or more CME Administrators simultaneously, the registered CMP should cancel one of the CME records as soon as possible, take back the relevant information, and submit the information to the selected CME Administrator. After the CME record is cancelled, the relevant CME Administrator should stamp "cancelled" on the corresponding section of the respective Personal CME Record Book.

3.4 The list of CME Administrators accredited by the Practitioners Board and their contact information are set out in Appendix II.

Notes for Selecting CME Administrators

3.5 In selecting CME Administrators for establishing personal CME record, registered CMPs should note that:

- (a) the relevant institution should be a CME Administrator accredited by the Practitioners Board, the list of which is set out

in Appendix II;

- (b) the background of the relevant institution and its services available for registered CMPs should be known; and
- (c) the requirements and restrictions prescribed by the relevant institution, such as the fees charged, any prerequisite of membership or signing of contract and the content of such contract and the restrictions prescribed therein, should be known.

Notes for Participation in CME Programmes

3.6 When participation in CME programmes, registered CMPs should:

- (a) before participating in CME programmes organized by accredited CME Programme Providers, enquire of the organizer whether the relevant programme is an accredited CME programme and check whether the name and code of the organizer tally with the corresponding information promulgated by the Practitioners Board. To seek verification with the respective CME Administrators if in doubt. The list of accredited CME Programme Providers is set out at Appendix III.
- (b) before participating in CME programmes organized by institutions other than those on the list of accredited CME Programme Providers, check with the respective CME Administrators whether the relevant programme has been accredited by the Registration Committee of the Practitioners Board;
 - ◆ Accredited programmes will have an accreditation code assigned by the Registration Committee.
 - ◆ Participation in non-accredited CME programmes will not be awarded CME points.
- (c) request proofs of CME points or attendance from the organizer upon completion of accredited CME programmes, and then submit the proofs to the respective CME Administrators for

recording the CME points attained. Such proofs shall clearly state information such as name of the CME programme, name of the organizer, date of completion and name of the registered CMP, awarded CME points, etc;

- (d) note that the organizer shall be responsible for matters relating to and arising from the content, arrangement and management of the CME programme;
- (e) if continuing education is pursued by means of self-study or publishing of theses or papers etc., submit to the respective CME Administrator a self-study report or the published paper or thesis with the specified declaration form (see Appendix IV) for assessment and recording of the attainable CME points;
- (f) pay attention to the various upper limits of CME points for different categories of CME programmes in each CME cycle.

Time Limit for Acquisition of CME Points

3.7 The hours of attendance in accredited CME programmes, which are outside a CME cycle will not be counted in calculating the CME points for such cycle.

Example *The CME cycle of a registered CMP commences on 28 February 2005 and terminates on 28 November 2005. He/she has studied the following courses:*

Course (A): From 15 February to 15 March 2005 and the hours of attendance are as follows:

- (a) From 15 February to 27 February 2005: 3 hours*
- (b) From 28 February to 15 March 2005: 3 hours*

Course (B): From 1 November to 15 December 2005 and the hours of attendance are as follows:

- (c) From 1 November to 28 November 2005: 4 hours*
- (d) From 29 November to 15 December 2005: 2 hours*

Only the hours of attendance in items (b) and (c) can be awarded

CME points for the CME cycle in question; the hours of attendance in item (a) cannot be awarded CME points because the CME system has not been formally implemented at that time; the hours of attendance in item (d) can be carried forward to the next CME cycle (if the new CME cycle of such registered CMP commences on 29 November 2005).

CME Courses Straddling Across CME Cycles

3.8 If a CME course straddles across a participant's two CME cycles, the calculation of the registered CMP's CME points should be based on the "approved hours of attendance" attained in the respective CME cycles. Upon the completion of a CME cycle, if the examination in the accredited CME course has not been held, the registered CMP should be awarded 1 CME point per hour based on the attained "approved hours of attendance". If the registered CMP passes the examination of the course concerned thereafter, the extra CME points awarded should be carried forward to the CME cycle during which the examination is held. For example:

Course (A): From 1 January 2008 to 30 December 2008

Course (A) examination date: 8 January 2009

Total hours of Course (A): 60 hours

CME Cycle (1): 29 November 2005 to 28 November 2008

Total hours of Course (A) in CME Cycle (1): 50 hours

Attained "approved hours of attendance" in CME Cycle (1): 40 hours

CME points awarded in CME Cycle (1): 40 points (Because examination has not been held, 1 CME point per hour of attendance)

CME Cycle (2): 29 November 2008 to 28 November 2011

Total hours of Course (A) in CME Cycle (2): 10 hours

Attained "approved hours of attendance" in CME Cycle (2): 8 hours

CME points awarded in CME Cycle (2):

- A pass is obtained in the examination: (CME points awarded according to hours of attendance in CME Cycle (2)) + (Extra CME points awarded according to hours of attendance in CME Cycle (1) due to a pass obtained in the examination)

$$= (16+40) \text{ points} = 56 \text{ points}$$

- Registered CMP fails in such examination: 8 points (1 CME point per hour of attendance)

The Upper Limit of CME Points

3.9 If a registered CMP is required to make up for the unearned CME points in the previous CME cycle, the upper limit of the CME points should be calculated pro rata based on the total CME points that must be obtained in the new CME cycle. For example:

- Unearned CME points for the previous cycle: 12 points;
- Total CME points that must be obtained in the new cycle:
 $60+12=72 \text{ points}$;
- Original upper limit of CME points earned through teaching CME programmes, self-study, and publishing works per each (three-year) cycle =30 points
- Upper limit of CME points earned through teaching CME programmes, self-study, and publishing works based on the total CME points required in the new CME cycle: $72x (30/60) =36 \text{ points}$;
- Original upper limit of CME points earned through participation in holding practical examinations in Chinese medicine per each (three-year) cycle =20 points;
- Upper limit of CME points earned through participation in setting practical examinations in Chinese medicine based on the total CME points required in the new CME cycle; $72x (20/60) =24 \text{ points}$

Proof of CME Points and Attendance

3.10 The CME Programme Providers should issue proofs of CME points and attendance to each registered CMP who has completed an accredited CME programmes. It is not permitted to use the records in the registered CMP's Personal CME Record Book to replace the proof of CME points and attendance.

Recording Personal CME Information

3.11 Registered CMPs should properly record details of each CME programme participated and completed. Each registered CMP will be given a “Personal CME Record Book” for each CME cycle to record personal CME information. Registered CMPs should note down in such CME Record Book details of their personal CME records and each CME programme participated during the CME cycle. Main information to be recorded include:

- (a) the name, registration number, photo and signature of the registered CMP;
- (b) the valid period of the practising certificate;
- (c) the commencement and end dates of the CME cycle;
- (d) the CME points required to be acquired within the CME cycle;
- (e) the name, number and seal of the CME Administrator; and
- (f) details of each CME programme participated, including:
 - (i) name and category of the CME programme;
 - (ii) name of the organizer;
 - (iii) period of study;
 - (iv) number of study hour(s);
 - (v) CME points awarded;
 - (vi) title(s) and number(s) of certificate(s) awarded; and
 - (vii) seal of the respective CME Administrator.

Reporting Personal CME Information

3.12 Apart from recording personal CME information in the CME Record Book, registered CMPs should, at the time of establishing their personal CME records, provide their respective CME Administrators with relevant details such as their CME cycles, required CME points and the valid period of their practising certificate, together with copies of relevant proofs such as practicing certificate and notification letter issued by the Practitioners Board.

Relevant CME details should also be submitted to the respective CME Administrators as soon as completion of each CME programme. Specific procedures are as follows:

- (a) The registered CMP submits the original proofs of CME points issued by the organizer of the CME programme; or the documentary proof of participation in the accredited CME Programmes held by accredited Mainland Institutions/ self-study reports/thesis/papers and the specified declaration form to the respective CME Administrators together with the CME Record Book in which relevant programme details have been filled. The declaration form can be downloaded from the CMC website (www.cmchk.org.hk) or the CME Administrators;
- (b) The CME Administrator will, after checking the relevant details, put a seal against the corresponding item on the CME Record Book submitted by the registered CMP to acknowledge due receipt of such information;
- (c) The CME Administrator will incorporate the relevant CME information and certifying documents of CME points into the personal CME record of the registered CMP. If the registered CMP wants to keep the original certifying documents of CME points, he/she may request the CME Administrator to maintain only copies of such documents; and
- (d) The CME Administrator will assess the CME information on self-study or published work according to the assessment criteria prescribed by the Practitioners Board and then record CME points awarded in the CME Record Book of the relevant registered CMP.

Certificate of Fulfillment of CME Requirements

3.13 The CME Administrators will issue certificates to registered CMPs who have fulfilled the CME requirements. The certificate should state the following information:

- (a) the name and registration number of the registered CMP;
- (b) the commencement and end dates of the CME cycle;
- (c) the fulfillment of requirements for such CME cycle by the

registered CMP;

- (d) the name, post and signature of the person-in-charge of the CME Administrator;
- (e) the seal of the CME Administrator; and
- (f) the date of issue.

Upon application for renewal of practicing certificates, registered CMPs should furnish such certificates as proofs of fulfillment of the CME requirements prescribed by the Practitioners Board.

Written Report of Failure to Acquire the Required CME Points

3.14 Registered CMPs who fail to acquire the CME points within the specified CME cycle as required by the Practitioners Board should submit a written report to the Practitioners Board to explain the reasons for the failure and furnish the relevant proofs before the end of the CME cycle. The written report should be delivered to the CMC Secretariat by post, with “Personal Written Report on CME” and his/her registration number marked on the envelope.

Handling of Submission of False CME Information

3.15 If the Practitioners Board satisfies that a registered CMP is awarded or seeks to be awarded CME points by false or misleading information, it may cancel the CME points awarded to the registered CMP. The registered CMP concerned may also be subjected to disciplinary action of the Practitioners Board.

Arrangement for Loss of Personal CME Record Book

3.16 Registered CMPs should keep their Personal CME Record Book in safe custody. Any loss of the Record Book should be reported to the CMC Secretariat and application for replacement should be made as soon as possible.

Chapter 4 Contact and Enquiry

4.1 For enquiry on CME matters, registered CMPs should approach their respective CME Administration. The latest development of the CME system and the related arrangements made by the Practitioners Board will be uploaded to the CMC website (www.cmchk.org.hk) and disseminated to registered CMPs through the Practitioners Board Newsletter.

Appendix I

Relevant Subjects of Continuing Education in Chinese Medicine for Registered Chinese Medicine Practitioners

1. Hong Kong Healthcare System and Regulatory System of Chinese Medicine
2. Modern Basic Medical Science
3. History of Chinese Medicine and Various Theories of Chinese Medicine
4. Ancient Chinese Medical Proses
5. Fundamental Theories of Chinese Medicine
6. Diagnostics of Chinese Medicine
7. Chinese Materia Medica
8. Medical Prescriptions in Chinese Medicine
9. Canon of Chinese Medicine
10. Treatise on Exogenous Febrile Diseases
11. Synopsis of the Golden Chamber
12. Seasonal Febrile Diseases
13. Internal Medicine of Chinese Medicine
14. External Medicine of Chinese Medicine
15. Gynaecology of Chinese Medicine
16. Paediatrics of Chinese Medicine
17. Ophthalmology and Otorhinolaryngology of Chinese Medicine
18. Orthopaedics and Traumatology of Chinese Medicine
19. Acupuncture and Moxibustion of Chinese Medicine
20. Health Maintenance and Preservation of Chinese Medicine
21. Integration of Chinese-Western Medicine
22. Modernization of Chinese Medicine
23. Code of Practice for Registered Chinese Medicine Practitioners

**List of CME Administrators accredited by the
Chinese Medicine Practitioners Board
(17 January 2005)**

Code	Name
CME-ADM0001	新華中醫中藥促進會有限公司 Sin-Hua Herbalists' and Herb Dealers' Promotion Society Limited
CME-ADM0002	香港中醫師公會有限公司 Hong Kong Chinese Herbalists Association Limited
CME-ADM0003	香港中醫學會 Hong Kong Association of Traditional Chinese Medicine
CME-ADM0004	中國醫藥學會有限公司 Society of Practitioners of Chinese Herbal Medicine Limited
CME-ADM0005	香港註冊中醫學會有限公司 Hong Kong Registered Chinese Medicine Practitioners Association Limited
CME-ADM0006	中華中醫師公會有限公司 China Society of Practitioners of Chinese Medicine Limited
CME-ADM0007	九龍中醫師公會有限公司 The Kowloon Chinese Herbalists Association Limited
CME-ADM0008	國際中醫中藥總會有限公司 International General Chinese Herbalists and Medicine Professionals Association Limited
CME-ADM0009	香港中醫骨傷學會有限公司 The Hong Kong T.C.M. Orthopaedic & Traumatic Association Limited
CME-ADM0010	港九中醫師公會有限公司 Association of Hong Kong & Kowloon Practitioners of Chinese Medicine Limited
CME-ADM0011	僑港中醫師公會有限公司 Hong Kong Chinese Medicine Practitioners Association Limited

Contact Information of Accredited CME Administrators:

Name	: 新華中醫中藥促進會有限公司 Sin-Hua Herbalists' and Herb Dealers' Promotion Society Limited
Code	: CME-ADM0001
Address	: 1/F, Lee Tat Building, No. 785 Nathan Road, Kowloon
Telephone No.	: 2380 9363
Fax No.	: 2380 9365
E-mail Address	: sinhuacmeadm01@yahoo.com.hk
Website	: http://www.sin-hua.org

Name	: 香港中醫師公會有限公司 Hong Kong Chinese Herbalists Association Limited
Code	: CME-ADM0002
Address	: 170-172 Johnston Road, 2/F, Mei Wah Mansion, Hong Kong
Telephone No.	: 2572 5013
Fax No.	: 2572 6550
E-mail Address	: -
Website	: -

Name	: 香港中醫學會 Hong Kong Association of Traditional Chinese Medicine
Code	: CME-ADM0003
Address	: Flat F & G, 2/F., Rialto Mansion, 183 King's Road, North Point, Hong Kong
Telephone No.	: 2571 2932
Fax No.	: 2508 9736
E-mail Address	: tcmhk@chinesemedicinehka.com
Website	: http://www.chinesemedicinehka.com

Contact Information of Accredited CME Administrators:

Name	: 中國醫藥學會有限公司 Society of Practitioners of Chinese Herbal Medicine Limited
Code	: CME-ADM0004
Address	: I, 4/F., Lee Hing Building, 111 Fa Yuen Street, Mongkok, Kowloon
Telephone No.	: 2507 3111 / 2334 6223
Fax No.	: 2333 0696
E-mail Address	: sopochm@yahoo.com.hk
Website	: -

Name	: 香港註冊中醫學會有限公司 Hong Kong Registered Chinese Medicine Practitioners Association Limited
Code	: CME-ADM0005
Address	: Unit C&D, 20/F., Max Share Centre, No.367-373 King's Road, North Point, Hong Kong
Telephone No.	: 3167 9829
Fax No.	: 3167 6909
E-mail Address	: hky2309@yahoo.com.hk
Website	: www.hkrcmp.org

Name	: 中華中醫師公會有限公司 China Society of Practitioners of Chinese Medicine Limited
Code	: CME-ADM0006
Address	: 1,2,3/F, Gofuku Tower, 62-64 Woo Sung Street, Jordan, Kln.
Telephone No.	: 3526 0693 / 2359 7277
Fax No.	: 2359 7068 / 2386 0696
E-mail Address	: hg@hg.com.hk
Website	: www.hg.com.hk

Contact Information of Accredited CME Administrators:

Name	: 九龍中醫師公會有限公司 The Kowloon Chinese Herbalists Association Limited
Code	: CME-ADM0007
Address	: Front, 7/F, Nathan Apartments, 510 Nathan Rd., KLN, H.K.
Telephone No.	: 2384 6804
Fax No.	: 2332 7490
E-mail Address	: -
Website	: -

Name	: 國際中醫中藥總會有限公司 International General Chinese Herbalists and Medicine Professionals Association Limited
Code	: CME-ADM0008
Address	: 402, Block A, Bell House, 525 Nathan Road, Kowloon, H.K.
Telephone No.	: 2782 1679
Fax No.	: 2359 4066
E-mail Address	: int27821679@gmail.com
Website	: -

Name	: 香港中醫骨傷學會有限公司 The Hong Kong T.C.M. Orthopaedic & Traumatic Association Limited
Code	: CME-ADM0009
Address	: Flat A-B, 1/F., Kamcourt Bldg., 60-62 Bonham Strand East, Sheung Wan, H.K.
Telephone No.	: 2576 2661
Fax No.	: 2542 1833
E-mail Address	: -
Website	: -

Contact Information of Accredited CME Administrators:

Name	: 港九中醫師公會有限公司 Association of Hong Kong & Kowloon Practitioners of Chinese Medicine Limited
Code	: CME-ADM0010
Address	: Rm A,B &C, 1/F, Man Lok Building, 93 Bonham Strand, Sheung Wan, Hong Kong
Telephone No.	: 2527 9978
Fax No.	: 2527 5402
E-mail Address	: -
Website	: -

Name	: 僑港中醫師公會有限公司 Hong Kong Chinese Medicine Practitioners Association Limited
Code	: CME-ADM0011
Address	: Flat D, 2/F, 780-782 Nathan Road, Kln.
Telephone No.	: 2666 5040
Fax No.	: 2782 6678
E-mail Address	: ringowkchan@netvigator.com
Website	: -

Appendix III

List of CME Programme Providers accredited by the Chinese Medicine Practitioners Board

Code	Name
CME-PP0001	新華中醫中藥促進會有限公司 Sin-Hua Herbalists' and Herb Dealers' Promotion Society Limited
CME-PP0002	香港中醫師公會有限公司香港中醫藥研究院 The Chinese Medical Research Institute of HKCHA, Hong Kong Chinese Herbalists Association Limited
CME-PP0003	現代中醫進修學院 Modern Institute of Chinese Medicine
CME-PP0004	香港中醫學會教育研究基金會有限公司 Hong Kong Traditional Chinese Medicine Education and Research Foundation Limited
CME-PP0005#	職業訓練局香港專業教育學院 (柴灣分校) Hong Kong Institute of Vocational Education (Chai Wan), Vocational Training Council
CME-PP0006	中國醫藥學會有限公司 Society of Practitioners of Chinese Herbal Medicine Limited
CME-PP0007	香港註冊中醫學會有限公司 Hong Kong Registered Chinese Medicine Practitioners Association Limited
CME-PP0008	中國中醫推拿針灸院 College of Traditional Chinese Medicine
CME-PP0009	佛教華夏中醫學院有限公司 Buddhist Vassar Chinese Medical College Limited
CME-PP0010	香港華夏醫藥學會 Hong Kong Wah Ha Medicine Association
CME-PP0011	九龍中醫師公會有限公司 The Kowloon Chinese Herbalists Association Limited
CME-PP0012	香港大學中醫藥學院 School of Chinese Medicine, The University of Hong Kong
CME-PP0013#	香港公開大學李嘉誠專業進修學院 Li Ka Shing Institute of Professional and Continuing Education, The Open University of Hong Kong
CME-PP0014	國際中醫中藥總會有限公司 International General Chinese Herbalists and Medicine Professionals Association Limited

Code	Name
CME-PP0016	香港中醫骨傷學會有限公司 The Hong Kong T.C.M. Orthopaedic & Traumatic Association Limited
CME-PP0017	香港針灸學會 Hong Kong Acupuncture and Moxibustion Association
CME-PP0018	香港中文大學中醫學院 School of Chinese Medicine, The Chinese University of Hong Kong
CME-PP0019	名醫名方研究會有限公司 Society for Research on Traditional Chinese Medicine Limited
CME-PP0020	港九中醫師公會有限公司 Association of Hong Kong & Kowloon Practitioners of Chinese Medicine Ltd
CME-PP0021	僑港中醫師公會有限公司 Hong Kong Chinese Medicine Practitioners Association Limited
CME-PP0022	華夏書院 Wah Har College
CME-PP0023	香港中文大學專業進修學院 School of Continuing and Professional Studies, The Chinese University of Hong Kong
CME-PP0024	香港浸會大學中醫藥學院 School of Chinese Medicine, Hong Kong Baptist University
CME-PP0025	香港中文大學中醫中藥研究所 Institute of Chinese Medicine, The Chinese University of Hong Kong
CME-PP0026	港九中華藥業商會有限公司 Hong Kong & Kowloon Chinese Medicine Merchants Association Limited
CME-PP0027	香港中醫藥科技學院 Hong Kong Academy of Chinese Medicine
CME-PP0028#	香港城市大學專業進修學院 School of Continuing and Professional Education (SCOPE), City University of Hong Kong
CME-PP0029	香港中西醫結合醫學會 Hong Kong Association for Integration of Chinese-Western Medicine

Code	Name
CME-PP0030	香港大學專業進修學院 HKU School of Professional and Continuing Education
<p><i>* <u>Beijing-HongKong Traditional Chinese Medicine Training Centre, PolyU Beijing-HongKong Chinese Medical Clinic Company Limited cancelled its business registration on 7 January 2009, and therefore its name and code CME-PP0015 was deleted from the list.</u></i></p> <p><i>#<u>The Practitioners Board decided to remove this institute from the list of accredited CME Programme Providers with effect from 2 December 2010.</u></i></p>	

Contact Information of Accredited CME Programme Providers :

Name	: 新華中醫中藥促進會有限公司 Sin-Hua Herbalists' and Herb Dealers' Promotion Society Limited
Code	: CME-PP0001
Address	: 1/F, Lee Tat Building, No. 785 Nathan Road, Kowloon
Telephone No.	: 2380 9363
Fax no.	: 2380 9365
E-mail address	: sinhuacmeadm01@yahoo.com.hk
Website	: http://www.sin-hua.org

Name	: 香港中醫師公會有限公司香港中醫藥研究院 The Chinese Medical Research Institute of HKCHA, Hong Kong Chinese Herbalists Association Limited
Code	: CME-PP0002
Address	: 170-172 Johnston Road, 2/F, Mei Wah Mansion, Hong Kong
Telephone No.	: 2572 5013
Fax no.	: 2572 6550
E-mail address	: -
Website	: -

Name	: 現代中醫進修學院 Modern Institute of Chinese Medicine
Code	: CME-PP0003
Address	: Flat 1301, 13/F, Block A, Bell House, 525-543 Nathan Rd., Kln, H.K.
Telephone No.	: 2771 4818
Fax no.	: 2377 3499
E-mail address	: -
Website	: -

Contact Information of Accredited CME Programme Providers :

Name	: 香港中醫學會教育研究基金會有限公司 Hong Kong Traditional Chinese Medicine Education and Research Foundation Limited
Code	: CME-PP0004
Address	: Flat F & G, 2/F., Rialto Mansion, 183 King's Road, North Point, Hong Kong
Telephone No.	: 2571 2932
Fax no.	: 2508 9736
E-mail address	: tcmhk@chinesemedicinehka.com
Website	: http://www.chinesemedicinehka.com

Name	: 職業訓練局香港專業教育學院 (柴灣分校) Hong Kong Institute of Vocational Education (Chai Wan), Vocational Training Council
Code	: CME-PP0005
<u>[Remarks]</u>	: <u><i>The Practitioners Board decided to remove this institute from the list of accredited CME Programme Providers with effect from 2 December 2010.</i></u>

Name	: 中國醫藥學會有限公司 Society of Practitioners of Chinese Herbal Medicine Limited
Code	: CME-PP0006
Address	: I, 4/F., Lee Hing Building, 111 Fa Yuen Street, Mongkok, Kowloon.
Telephone No.	: 2507 3111 / 2334 6223
Fax no.	: 2333 0696
E-mail address	: sopochm@yahoo.com.hk
Website	: -

Contact Information of Accredited CME Programme Providers :

Name	:	香港註冊中醫學會有限公司 Hong Kong Registered Chinese Medicine Practitioners Association Limited
Code	:	CME-PP0007
Address	:	Unit C&D, 20/F., Max Share Centre, No.367-373 King's Road, North Point, Hong Kong
Telephone No.	:	3167 9829
Fax no.	:	3167 6909
E-mail address	:	hky2309@yahoo.com.hk
Website	:	www.hkrcmp.org

Name	:	中國中醫推拿針灸院 College of Traditional Chinese Medicine
Code	:	CME-PP0008
Address	:	Flat H, 4/F, Capital Building, 93 Un Chau St, Sam Shui Po, Kln
Telephone No.	:	2728 6639
Fax no.	:	2728 6695
E-mail address	:	candymay@hkbn.net
Website	:	http://www.tcmhk.net/?9889

Name	:	佛教華夏中醫學院有限公司 Buddhist Vassar Chinese Medical College Limited
Code	:	CME-PP0009
Address	:	2/F, Everwin Mansion, 18 Johnston Road, Wan Chai
Telephone No.	:	3114 0199
Fax no.	:	3114 0166
E-mail address	:	cme-pro@vassarcmc.org
Website	:	www.vassarcmc.org

Contact Information of Accredited CME Programme Providers :

Name	: 香港華夏醫藥學會 Hong Kong Wah Ha Medicine Association
Code	: CME-PP0010
Address	: 7/F, Block 2, Wang On Mansion, 75 Argyle Street, Mongkok, KLN
Telephone No.	: 2332 3290
Fax no.	: 2574 8946
E-mail address	: wcp23323290@yahoo.com.hk
Website	: http://richardc1999.sinaman.com/wahha.html

Name	: 九龍中醫師公會有限公司 The Kowloon Chinese Herbalists Association Limited
Code	: CME-PP0011
Address	: Front, 7/F, Nathan Apartments, 510 Nathan Rd., KLN., H.K.
Telephone No.	: 2384 6804
Fax no.	: 2332 7490
E-mail address	: -
Website	: -

Name	: 香港大學中醫藥學院 School of Chinese Medicine, The University of Hong Kong
Code	: CME-PP0012
Address	: G/F, Estates Building, 10 Sassoon Road, Pokfulam, Hong Kong
Telephone No.	: 2589 0439 / 2589 0487
Fax no.	: 2872 5476
E-mail address	: chinmed@hku.hk
Website	: www.hku.hk/chinmed

Contact Information of Accredited CME Programme Providers :

Name	: 香港公開大學李嘉誠專業進修學院 Li Ka Shing Institute of Professional and Continuing Education, The Open University of Hong Kong
Code	: CME-PP0013
<u>[Remarks]</u>	<u><i>The Practitioners Board decided to remove this institute from the list of accredited CME Programme Providers with effect from 2 December 2010.</i></u>

Name	: 國際中醫中藥總會有限公司 International General Chinese Herbalists and Medicine Professionals Association Limited
Code	: CME-PP0014
Address	: 402, Block A, Bell House, 525 Nathan Road, Kowloon, H.K.
Telephone No.	: 2782 1679
Fax no.	: 2359 4066
E-mail address	: int27821679@gmail.com
Website	: -

Name	: 理大京港中醫診所有限公司京港中醫藥培訓中心 Beijing-HongKong Traditional Chinese Medicine Training Centre, PolyU Beijing-HongKong Chinese Medical Clinic Company Limited
Code	: CME-PP0015
<u>[Remarks]</u>	<u><i>This institute cancelled its business registration on 7 January 2009, and the Practitioners Board decided to remove it from the list of accredited CME Programme Providers.</i></u>

Contact Information of Accredited CME Programme Providers :

Name	: 香港中醫骨傷學會有限公司 The Hong Kong T.C.M. Orthopaedic & Traumatic Association Limited
Code	: CME-PP0016
Address	: Flat A-B, 1/F., Kamcourt Bldg., 60-62 Bonham Strand East, Sheung Wan, H.K.
Telephone No.	: 2576 2661
Fax no.	: 2542 1833
E-mail address	: -
Website	: -

Name	: 香港針灸學會 Hong Kong Acupuncture and Moxibustion Association
Code	: CME-PP0017
Address	: 17/F, 280 Comm Bldg, 276-280 Portland St, Mongkok, KLN
Telephone No.	: 2787 6348
Fax no.	: 2390 0678
E-mail address	: hkama99@gmail.com
Website	: www.hkama.hk

Name	: 香港中文大學中醫學院 School of Chinese Medicine, The Chinese University of Hong Kong
Code	: CME-PP0018
Address	: Rm 133, 1/F, Sino Bldg, Chung Chi College, CUHK, Shatin, NT
Telephone No.	: 3163 4328/2696 1295
Fax no.	: 2603 7203
E-mail address	: scm@cuhk.edu.hk
Website	: http://www.cuhk.edu.hk/scm

Contact Information of Accredited CME Programme Providers :

Name	: 名醫名方研究會有限公司 Society for Research on Traditional Chinese Medicine Limited
Code	: CME-PP0019
Address	: 17/F., Kin Tak Fung Commercial Building, 467-473 Hennessy Road, Hong Kong
Tele. no.	: 2566 2872
Fax no	: 2392 7806
E-mail address	: -
Website	: -

Name	: 港九中醫師公會有限公司 Association of Hong Kong & Kowloon Practitioners of Chinese Medicine Ltd
Code	: CME-PP0020
Address	: Rm A,B & C, 1/F, Man Lok Building, 93 Bonham Strand, Sheung Wan, Hong Kong
Tele. no.	: 2527 9978
Fax no	: 2527 5402
E-mail address	: -
Website	: -

Name	: 僑港中醫師公會有限公司 Hong Kong Chinese Medicine Practitioners Association Limited
Code	: CME-PP0021
Address	: Flat D, 2/F, 780-782 Nathan Road, Kln.
Tele. no.	: 2666 5040
Fax no	: 2782 6678
E-mail address	: ringowkchan@netvigator.com
Website	: -

Contact Information of Accredited CME Programme Providers :

Name	: 華夏書院 Wah Har College
Code	: CME-PP0022
Address	: Flat D, 1/F, 40 Argyle Street, Mongkok, Kowloon
Tele. no.	: 2721 3831
Fax no	: 2721 3831
E-mail address	: vp.wahhar@gmail.com
Website	: www.huaxia.edu.hk

Name	: 香港中文大學專業進修學院 School of Continuing and Professional Studies, The Chinese University of Hong Kong
Code	: CME-PP0023
Address	: 1/F, Bank of America Tower, 12 Harcourt Road, Central, Hong Kong.
Telephone No.	: 3111 7257 / 3111 7258
Fax no.	: 3110 0611
E-mail address	: scs-health@cuhk.edu.hk
Website	: www.scs.cuhk.edu.hk

Name	: 香港浸會大學中醫藥學院 School of Chinese Medicine, Hong Kong Baptist University
Code	: CME-PP0024
Address	: Rm 305, JCSCM Bldg, 7 Baptist University Rd, Kowloon Tong, KLN
Telephone No.	: 3411 2912 / 3411 5748
Fax no.	: 3411 2918
E-mail address	: dcpe@hkbu.edu.hk
Website	: http://www.hkbu.edu.hk/~scm/index/chi/index_1.html

Contact Information of Accredited CME Programme Providers :

Name	: 香港中文大學中醫中藥研究所 Institute of Chinese Medicine, The Chinese University of Hong Kong
Code	: CME-PP0025
Address	: 2/F, Science Centre East Block, The Chinese University of Hong Kong, Shatin, N.T., Hong Kong
Tele. no.	: 2609 6140
Fax no	: 2603 5248
E-mail address	: icm@cuhk.edu.hk
Website	: http://www.cuhk.edu.hk/icm

Name	: 港九中華藥業商會有限公司 Hong Kong & Kowloon Chinese Medicine Merchants Association Limited
Code	: CME-PP0026
Address	: Ft D, 2/F, Lei Ying Bldg, 780 Nathan Rd, KLN
Telephone No.	: 2381 2831
Fax no.	: 2381 1214
E-mail address	: info@hklncomm.com
Website	: -

Name	: 香港中醫藥科技學院 Hong Kong Academy of Chinese Medicine
Code	: CME-PP0027
Address	: Rm 605-606, 6/F, President Commercial Building, 608 Nathan Road, KLN, Hong Kong
Telephone No.	: 3114 9898
Fax no.	: 3114 9828
E-mail address	: info@hkacm.com
Website	: www.hkacm.com

Contact Information of Accredited CME Programme Providers :

Name	: 香港城市大學專業進修學院 School of Continuing and Professional Education (SCOPE), City University of Hong Kong
Code	: CME-PP0028
<u>[Remarks]</u>	<u><i>The Practitioners Board decided to remove this institute from the list of accredited CME Programme Providers with effect from 2 December 2010.</i></u>

Name	: 香港中西醫結合醫學會 Hong Kong Association for Integration of Chinese-Western Medicine
Code	: CME-PP0029
Address	: Rm. 1901-03, Chung Kiu Comm. Bldg., 47-51 Shan Tung St., Mongkok, Kln.
Telephone No.	: 3119 1858
Fax no.	: 2301 2414
E-mail address	: hkaim.hkaim@yahoo.com
Website	: http://www.hkaim.org.hk

Name	: 香港大學專業進修學院 HKU School of Professional and Continuing Education
Code	: CME-PP0030
Address	: 2/F, 38-46 Nassau Street, Mei Foo Sun Chuen, Kowloon
Telephone No.	: 3762 4111
Fax no.	: 2527 0112
E-mail address	: tcm enquiry@hkuspace.hku.hk
Website	: http://hkuspace.hku.hk/cht/college/clst

Declaration Form for Self-study / Published Work

**Continuing Education in Chinese Medicine (CME)
for Registered Chinese Medicine Practitioners (CMPs)
Guidance Notes for Declaration of Details
of Self-Study / Published Work by Registered CMPs**

1. Registered CMPs who have, by means of self-study, read and studied literatures, textbooks, journals, theses, research reports or other works in Chinese medicine or studied Chinese medicine through video tapes, CD-ROMs or other teaching materials, may submit to their respective CME Administrators a report of not less than 400 words satisfying the requirements stipulated by the Chinese Medicine Practitioners Board (such report should clearly state the title and number of words to facilitate checking by the CME Administrator) upon completion of their self-study to present the content studied and the knowledge gained. Each report submitted may be awarded 3 CME points. The accumulated CME points through self-study should not exceed the upper limit of 30 points per (three-year) cycle.
2. Subsequent to the submission to the respective CME Administrator of the feature work in Chinese Medicine, such as research report, thesis and feature article, published in local, Mainland or overseas academic books, professional medical journals or publications of Chinese medicine associations with target readers being Chinese medicine practitioners (if the feature work is published in academic books or professional medical journals, a copy of the relevant books, journals or publication should be submitted as well for verification or documentation by the CME Administrator), the author(s) will be awarded a total of 10 CME points, provided that such work satisfies the requirements specified by the Chinese Medicine Practitioners Board. If there are more than one author, all authors should negotiate the allocation of the 10 CME points among themselves. The CME Administrator will acknowledge the CME points allocated to each author according to the negotiation result. However, CME points should not be awarded to authors of work and articles published on non-professional medical books, or magazines, newspapers, and publications (e.g. publication on health, life, beauty, etc.), the target readers of which is the general public. The accumulated CME points through publishing of work should not exceed the upper limit of 30 points per (three-year) cycle.
3. Provision of false or misleading information on CME may result in cancellation of the CME points so awarded by the registered CMP. The registered CMP may also be subjected to disciplinary action of the Practitioners Board.
4. The CME information provided by registered CMPs is for the purpose of enforcing the CME requirements stipulated by the Practitioners Board and provisions of the Chinese Medicine Ordinance (Cap.549 Laws of Hong Kong) The Chinese Medicine Practitioners Board of the Chinese Medicine Council of Hong Kong and the respective CME Administrator of the CMP may take steps to verify the information provided in this declaration form by such means as they consider appropriate.

The Chinese Medicine Practitioners Board
of the Chinese Medicine Council of Hong Kong
July 2007

**Continuing Education in Chinese Medicine for
Registered Chinese Medicine Practitioners (CMPs)
Declaration Form for Self-study / Published Work**

Please complete and submit one form for each item of self-study/published work together with relevant documentary proofs and information such as self-study reports and the relevant book or journal in which the work is published.

Personal Details of Registered CMP

Name (Chinese) _____ (English) _____
 Registration Number _____ Self-study Period / Date of Publication* _____
 Respective CME Administrator _____

CME Subjects Studied

The self-study / published work covers the following CME subjects (you may tick more than one):

- | | | |
|--|--|---|
| <input type="checkbox"/> Hong Kong Healthcare System and Regulatory System of Chinese Medicine | <input type="checkbox"/> Modern Basic Medical Science | <input type="checkbox"/> History of Chinese Medicine and Various Theories of Chinese Medicine |
| <input type="checkbox"/> Ancient Chinese Medical Proses | <input type="checkbox"/> Fundamental Theories of Chinese Medicine | <input type="checkbox"/> Diagnostics of Chinese Medicine |
| <input type="checkbox"/> Chinese Materia Medica | <input type="checkbox"/> Medical Prescriptions in Chinese Medicine | <input type="checkbox"/> Canon of Chinese Medicine |
| <input type="checkbox"/> Treatise on Exogenous Febrile Diseases | <input type="checkbox"/> Synopsis of the Golden Chamber | <input type="checkbox"/> Seasonal Febrile Diseases |
| <input type="checkbox"/> Internal Medicine of Chinese Medicine | <input type="checkbox"/> External Medicine of Chinese Medicine | <input type="checkbox"/> Gynaecology of Chinese Medicine |
| <input type="checkbox"/> Paediatrics of Chinese Medicine | <input type="checkbox"/> Ophthalmology and Otorhinolaryngology of Chinese Medicine | <input type="checkbox"/> Orthopaedics and Traumatology of Chinese Medicine |
| <input type="checkbox"/> Acupuncture and Moxibustion of Chinese Medicine | <input type="checkbox"/> Health Maintenance and Preservation of Chinese Medicine | <input type="checkbox"/> Integration of Chinese-Western Medicine |
| <input type="checkbox"/> Modernization of Chinese Medicine | <input type="checkbox"/> Chinese Medicine Ordinance | <input type="checkbox"/> Code of Practice for Registered Chinese Medicine Practitioners |
| <input type="checkbox"/> Others (please specify) : _____ | | |

Details of Self-study

Titles of Self-study Materials
 (e.g. title of book or thesis) _____

Author _____

Type of Self-study Materials :

- Literature in Chinese Medicine Textbook Journal Thesis Research Report
 Video Tape CD_ROM Others (please specify) : _____

Appendix V

Continuing Education in Chinese Medicine (CME) for Registered Chinese Medicine Practitioners (CMPs) Guidance Notes for Declaration of Details of Study in Professional Chinese Medicine Courses/ Programmes held by Accredited Mainland Institutions by Registered CMPs

1. The Practitioners Board recognized the CME courses (including full-time, part-time, correspondence, online, and clinical courses) or academic meetings, seminars, academic conferences, workshops and forums etc. in Chinese medicine held by the following Mainland Chinese institutions. They are not required to be assessed by the Registration Committee and can directly be accredited CME courses. The effective date for the recognized institutions from CME-MP0001 to CME-MP0028* was 2nd March 2006, for recognized institution CME-MP0029 was 12th October 2006, while for recognized institutions CME-MP0030 and CME-MP0031 was 14th April 2011^{Note}.

(Note: Registered CMPs, who study the courses/programmes held by recognized institution CME-MP0030 on or after 10th June 2010 or study the courses/programmes held by recognized institution CME-MP0031 on or after 12th August 2010, can directly apply for evaluation of CME points that may be earned through relevant courses with their CME Administrators.)

CODE	NAME OF INSTITUTIONS
CME-MP0001	Shanghai University of Traditional Chinese Medicine
CME-MP0002	Shandong University of Traditional Chinese Medicine
CME-MP0003	Beijing University of Traditional Chinese Medicine
CME-MP0004	Chengdu University of Traditional Chinese Medicine
CME-MP0005	Nanjing University of Traditional Chinese Medicine
CME-MP0006	Heilongjiang University of Traditional Chinese Medicine
CME-MP0007	Guangzhou University of Traditional Chinese Medicine
CME-MP0008	Shanxi College of Traditional Chinese Medicine
CME-MP0009	Tianjin University of Traditional Chinese Medicine
CME-MP0010	College of Traditional Chinese Medicine and Pharmacy of the Beijing Union University
CME-MP0011	Gansu College of Traditional Chinese Medicine
CME-MP0012	Jiangxi College of Traditional Chinese Medicine
CME-MP0013	Anhui College of Traditional Chinese Medicine
CME-MP0014	College of Traditional Chinese Medicine of the Hebei Medical University
CME-MP0015	Henan College of Traditional Chinese Medicine
CME-MP0016	Changchun University of Traditional Chinese Medicine
CME-MP0017	Shanxi College of Traditional Chinese Medicine
CME-MP0018	Zhejiang University of Traditional Chinese Medicine
CME-MP0019	Hubei University of Chinese Medicine
CME-MP0020	Hunan University of Traditional Chinese Medicine
CME-MP0021	Yunnan College of Traditional Chinese Medicine
CME-MP0022	Guiyang College of Traditional Chinese Medicine

CODE	NAME OF INSTITUTIONS
CME-MP0023	Fujian University of Traditional Chinese Medicine
CME-MP0024	College of Traditional Chinese Medicine of the Xinjiang Medical University
CME-MP0025	Guangxi College of Traditional Chinese Medicine
CME-MP0026	Liaoning University of Traditional Chinese Medicine
CME-MP0028	Jinan University
CME-MP0029	China Academy of Chinese Medical Sciences
CME-MP0030	Southern Medical University
CME-MP0031	Xiamen University

* Beijing College of Acupuncture – Moxibustion and Orthopaedics-Traumatology was merged with Beijing University of Traditional Chinese Medicine in 2000, therefore, its name and code CME-MP0027 were deleted from the list.

2. Registered CMPs, who study the above courses/participate programmes, can directly apply for evaluation of CME points that may be earned through relevant courses with their CME Administrators. When applying for evaluation, the registered CMP should submit to his/her CME Administrator an application form (Form CME-IP(S)) and documents issued by the relevant institutions certifying the registered CMP's participation in studying relevant courses/programmes. The documents include:

- (a) date proof of the courses studied/programmes participated;
- (b) proof of subjects and hours studied; and
- (c) diploma, certificate of attendance, transcript, etc. (if applicable)

All documentary proof should be stamped and dated by the relevant institutions. For the submitted document, if the content is insufficient or unable to show the issuance from accredited mainland institutions, registered CMPs should submit relevant documents as supplementary proof, and give explanations in the "remarks" on the declaration form.

3. Starting from 7 June 2007, participation in CME courses provided by accredited Mainland Institutions would be awarded specified CME points based on the actual hours of attendance. Participants are not required to meet the requirement of attaining 80% attendance rate.

- (a) For courses where certificates will be issued only after passing the examination, 2 CME points per actual hour of attendance (excluding examination time) will be awarded if a pass is obtained in the examination.
- (b) For courses without examination or with examination but the registered CMP fails in such examination, 1 CME point per actual hour of attendance will be awarded.

The above courses include undergraduate or postgraduate courses in Chinese medicine, clinical courses as well as other courses which fall within the scope of CME such as correspondence or web-based courses. For correspondence or web-based courses, the attendance hours are calculated on the basis of the prescribed learning time of individual course.

As to the duration of attendance required for recognition of having attended

a class, CME Programme Provider should set the rule having regard to the individual circumstances of each programme. In general, the duration of attendance should not be less than 80% of the hours of that class.

4. Teaching accredited CME courses will be awarded 2 CME points per hour of teaching. The upper limit of accumulated CME points through teaching of accredited CME courses is 30 points per (three-year) cycle.
5. Participation in academic meetings, seminars, academic conferences, workshops and forums etc. in Chinese medicine organized by accredited CME programme providers, and is granted with certificates of attendance would be awarded specified CME points per hour.
 - (a) Those who are granted with certificates of attendance for attending academic meetings, seminars, academic conferences, workshops and forums etc. in Chinese medicine will be awarded 1 point per hour. The upper limit of accumulated points for attending each activity is 10 points.
 - (b) Acting as speaker at CME activities such as academic meetings, seminars, academic conferences, workshops and forums etc. in Chinese medicine will be awarded 5 extra CME points in addition to the points for attendance. Participation as facilitator or master of ceremonies will only be awarded CME points for attendance.
 - (c) For articles or reports in Chinese medicine not presented personally, but in the forms of poster, abstract, video tape and multi-media briefing etc., or a joint piece of works presented orally by representative(s), at academic meetings, conferences and seminars etc. in Chinese medicine, 3 CME points will be awarded for each article, report or works.

The “speaker” and “articles” presented at CME programme such as seminars and conferences etc. only refer to that arranged by the host organizations. Participants who present opinions or articles on own initiatives should not be regarded as a “speaker” or “having presented articles”. They can only be awarded CME points for attendance, but not extra CME points.

6. The CME information provided by registered CMPs is for the purpose of enforcing the CME requirements stipulated by the Practitioners Board and provisions of the Chinese Medicine Ordinance (Cap.549 Laws of Hong Kong) The Chinese Medicine Practitioners Board of the Chinese Medicine Council of Hong Kong and the respective CME Administrator of the CMP may take steps to verify the information provided in this declaration form by such means as they consider appropriate.
7. Provision of false or misleading information on CME may result in cancellation of the CME points so awarded by the registered CMP. The registered CMP may also be subjected to disciplinary action of the Practitioners Board.

The Practitioners Board of the Chinese Medicine Council of Hong Kong
April 2011

**Continuing Education in Chinese Medicine (CME)
for Registered Chinese Medicine Practitioners (CMPs)
Declaration Form for Study in Professional Chinese Medicine Courses
/Programmes held by Accredited Mainland Institutions**

Before completing this application form, please study the Guidance Notes.
Please complete and submit one form for each course/programme together with relevant documentary proofs and information such as date proof of the courses studied/ activities participated, proof of subjects and hours studied, diploma, certificate of attendance, transcript, etc.

Personal Details of Registered CMP

Name (Chinese) _____
 (English) _____
 Registration Number _____
 Respective CME Administrator _____

Details of Programme/Activity

Name of institution _____ (Code*: _____)
 Title of Programme _____
 Study Period From

--	--	--	--

 Year

--	--

 Month

--	--

 Date to

--	--	--	--

 Year

--	--

 Month

--	--

 Date
 Attained CME hours _____
 Format
 Full-time Part-time Correspondence courses
 Academic meetings #Seminars/Conference #Workshops/Forums
 Internet-based courses #Practicum/Clinical courses
 others (please specify) : _____
 Pass is obtained in the examination ? Yes No
 (if applicable)

**Please refer to the Guidance Notes for the codes of Accredited Mainland Institutions*

#Please delete as inappropriate.

CME Subjects Studied

Course / programme covers the following CME subjects (you may tick more than one):

- | | | |
|--|--|---|
| <input type="checkbox"/> Hong Kong Healthcare System and Regulatory System of Chinese Medicine | <input type="checkbox"/> Modern Basic Medical Science | <input type="checkbox"/> History of Chinese Medicine and Various Theories of Chinese Medicine |
| <input type="checkbox"/> Ancient Chinese Medical Proses | <input type="checkbox"/> Fundamental Theories of Chinese Medicine | <input type="checkbox"/> Diagnostics of Chinese Medicine |
| <input type="checkbox"/> Chinese Materia Medica | <input type="checkbox"/> Medical Prescriptions in Chinese Medicine | <input type="checkbox"/> Canon of Chinese Medicine |
| <input type="checkbox"/> Treatise on Exogenous Febrile Diseases | <input type="checkbox"/> Synopsis of the Golden Chamber | <input type="checkbox"/> Seasonal Febrile Diseases |
| <input type="checkbox"/> Internal Medicine of Chinese Medicine | <input type="checkbox"/> External Medicine of Chinese Medicine | <input type="checkbox"/> Gynaecology of Chinese Medicine |
| <input type="checkbox"/> Paediatrics of Chinese Medicine | <input type="checkbox"/> Ophthalmology and Otorhinolaryngology of Chinese Medicine | <input type="checkbox"/> Orthopaedics and Traumatology of Chinese Medicine |
| <input type="checkbox"/> Acupuncture and Moxibustion of Chinese Medicine | <input type="checkbox"/> Health Maintenance and Preservation of Chinese Medicine | <input type="checkbox"/> Integration of Chinese-Western Medicine |
| <input type="checkbox"/> Modernization of Chinese Medicine | <input type="checkbox"/> Chinese Medicine Ordinance | <input type="checkbox"/> Code of Practice for Registered Chinese Medicine Practitioners |
| <input type="checkbox"/> Others (please specify) : | _____ | |
| | _____ | |

Documentary proofs submitted with this declaration form include: _____

Remarks: _____

Declaration: I understand all terms stipulated in the Guidance Notes and understand provision of false or misleading information on CME may result in cancellation of the CME points so awarded by the registered CMP. The registered CMP may also be subjected to disciplinary action of the Practitioners Board.

Signature of CMP

Date

(For internal use only) *Name and Post of Checking Staff:*

Accredited CME points awarded: _____

(Signature of Checking Staff)

(Seal of CME Administrator)

(Date)

CMC Secretariat

Address: Secretariat of the Chinese Medicine Council of Hong Kong,
Room 2201, 22/F., Wu Chung House, 213 Queen's Road East,
Wan Chai, Hong Kong

Fax: 2121 1898

Enquiry No.: 2574 9999 / 2121 1888

Website: www.cmchk.org.hk

E-mail: info@cmchk.org.hk

Office Hours: Mondays to Fridays

9 a.m. to 5:30 p.m.

Closed on Saturdays, Sundays and Public Holidays